



Initial Site Risk Assessment

Site Name		Site Contact Name	
WT Supervisor name		Date of initial assessment	
Services provided by client site			

Criteria	Suitable	Needs Improvement	Comments
General			
Any uneven surfaces			
Is there secure access to premises and grounds			
Any unbarricaded high edged			
What will interaction with site staff and guests be like			
What are the expectations for servicing and accessing secure areas			
Are there any restricted or dangerous areas on site eg use of radiation, heavy equipment, pools etc			
Cleaners areas			
What is the size layout and number of cleaners rooms for the site			
Is shelving and racking stable and within safe reaching spaces			
Is there space for trolleys and equipment in rooms			
What access will cleaning staff have to restrooms and break spaces			
Are cleaning rooms secure from unauthorised access			
Equipment			
Are there designated spaces for storing equipment			

Criteria	Suitable	Needs Improvement	Comments
Is there access to charge electrical equipment			
Are there enough connection points for electrical equipment in service areas			
How will we store manual equipment like mops and brooms			
How will we access supplies			
Environmental			
How will we manage chemical storage and decanting			
What access to water and drainage will we have			
Does the site prefer cleaning products			
Safety			
Are there any isolated areas, or areas obscured from security			
Will cleaners ever be alone on site			
Is there any heavy unguarded machinery in service areas that can cause injury by catching clothing or hair			
Are there any confined spaces			
Are there any areas that will need high cleaning			
What are the traffic hazards when servicing outdoor areas			
Other			

